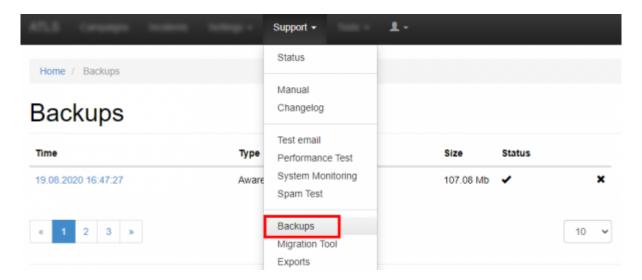
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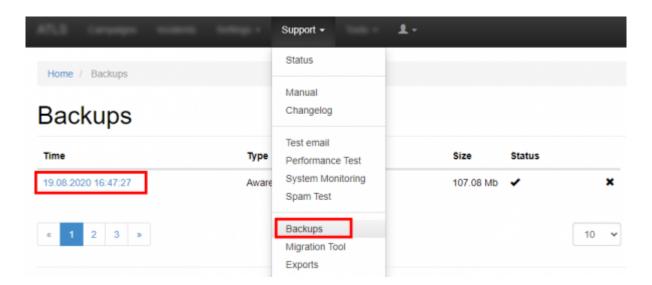
# **Location of backups**

All backups are written into the centralized backup directory on LUCY server. The backups can be accessed within the support menu (/support/backups):



## **Downloading a backup**

You can download the according backing by clicking on the backup date:



## Backup a mail or web template

All Templates (Email, Web, Scenario & e-learning) can saved or restored using the Backup/Restore function with the corresponding Menu item.

Example: Backup & Restore Scenario Templates

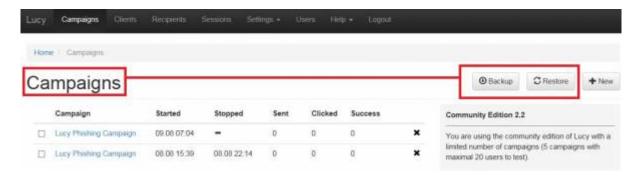


**Note**: please make sure that if you restore a template, that you don't change the naming convention of the archive nor extract any file before restoring it. A backup archive has a syntax like: "2017-09-07-awareness-templates.zip". That exact file should be shared between Lucy instances.

## **Backup your campaign**

You can either backup your campaign or as well create an identical copy of an existing campaign with the backup/restore function (if you don't delete the original campaign and restore your campaign a copy will be created).

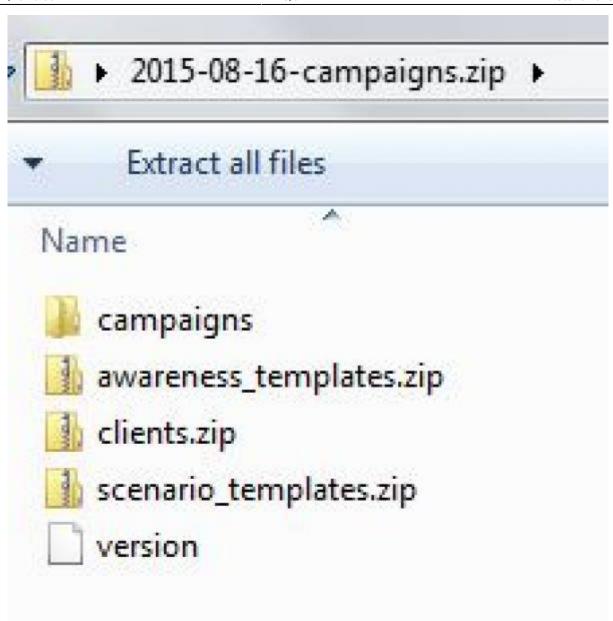
Example: Backup & Restore Campaigns



During a Campaign Backup the Following Data Is Saved:

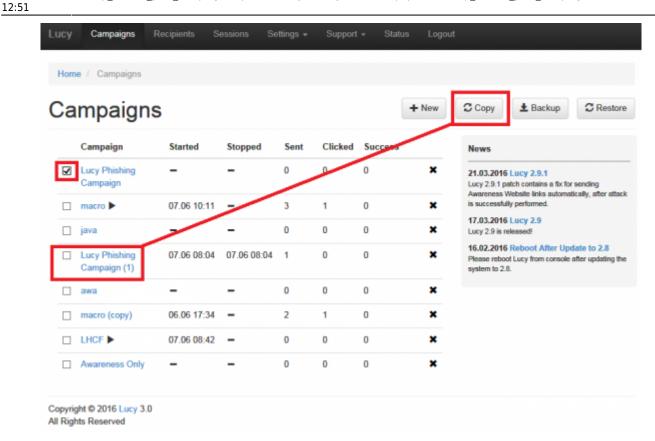
- Campaign Configuration (all settings)
- Email Template
- Landing Page Template
- Awareness Site Template
- Campaign Stats (from LUCY v. 2.8 on)

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#### Copy a campaign

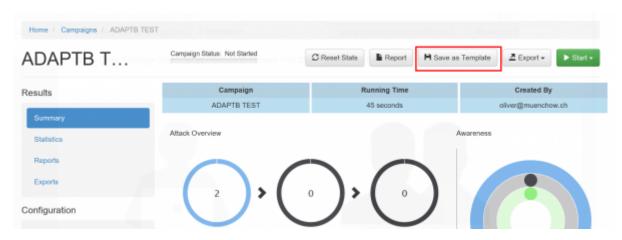
LUCY > 3.0 allows you to quickly copy a campaign using the copy button. To copy a campaign first select the checkbox of the campaign(s) that you want to copy and then click "copy". LUCY will create a 1:1 copy of your complete campaign and add a number next to the campaign name:



# Create a new campaign based on a previous campaign template

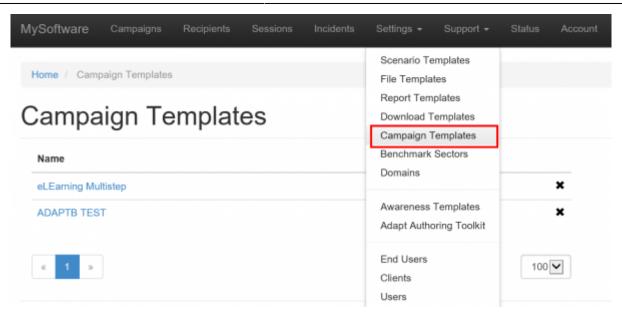
Create a new campaign based on a previous campaign template: LUCY now allows an administrator to create a template based on a previous campaign. The template consists of all settings including all associated scenario and awareness templates. You can then start a new campaign, using this campaign template

You can create a new template by clicking "save as template" in the campaign summary page:

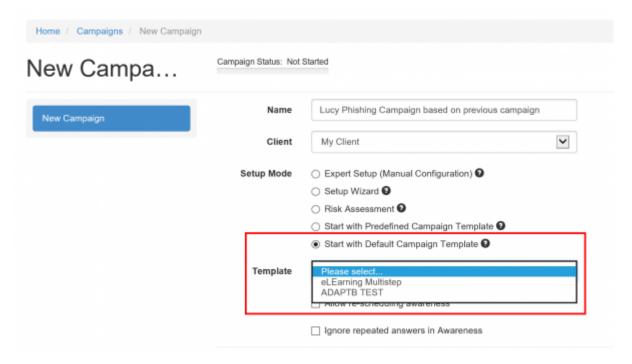


You find the campaign template on the campaign template settings page:

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If you start a new campaign, you can then select one of your previously saved campaign templates. Please select "Start with Default Campaign Template" to get in the according menu:



#### **KNOWN ISSUES**

Certain data is cross referenced (e.g. recipient group name). So if you delete that group or copy that backup to a fresh LUCY install, make sure the exact same group name exists. Other data (e.g. your custom landing page, etc. is fully backed up in the ZIP file). The Backup/Restore only works without issues using the same version. You cannot restore campaign data from a lower version into a LUCY with a higher version. Therefore, you need to make sure that you first Update LUCY to the latest version before backing up your campaign data.

 $backup\_restore\_your\_campaign\ https://wiki.lucysecurity.com/doku.php?id=backup\_restore\_your\_campaign\&rev=1516657334$ 

From:

https://wiki.lucysecurity.com/ - LUCY

Permanent link:

https://wiki.lucysecurity.com/doku.php?id=backup\_restore\_your\_campaign&rev=1516657334

Last update: 2019/07/25 12:51

