End User e-learning portal

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Users might not have time to finish an awareness course right away. They have the ability to reschedule the training (see this WIKI). But you have also the ability to create a login page for your end users where they can login and access their custom training links at any time, without the need to resend an awareness mail.

Where to enable the e-learning end user portal?

The portal can be enabled under "Base Settings" within the campaign page:

| | | EndUser Profiles Enabled | |
|--------------------|-----|--------------------------|--|
| Awareness Settings | _ L | Track Responses | |
| Schedule | | Email Tracking 9 | |

How does the portal look for the end user?

The end-user view can be controlled by placing different widgets inside the portal:



Here is an example portal view from an end-user perspective:

| ew templates available! | | | | Downlos |
|------------------------------------|---|--|---|--|
| | | | | Generated: 17.08.2020 13:25:2 |
| lser profile | | н | Attack simulation statistics | |
| lame Palo S imail palo@ | tacho lucysecurity.com | hange User Details | 1 Attack simulations launched 0 Attack successfully reported | 0 Attack simulations failed |
| tisk rating | | | | |
| Your risk rating Rookie | Rating history From 22.04.2020 To 16.08.2020 Update | 150 100 50 0 100 50 0 100 50 0 100 50 0 100 50 0 100 50 0 100 50 0 100 50 0 100 50 0 100 50 0 50 0 50 50 50 50 50 50 | 10 10 10 10 10 10 10 10 10 10 10 10 10 1 | • Average all users • You • South of the second sec |
| wareness Training S | itatistic | | | |
| | Training Average 0 | Completed Over All Users | 2.5k 0 Average Time Per Amaieness mg/ebaris.core | Place |
| raining history Time | Name | Quiz Score | Training Diploma No training diplomas. | |
| 2020.08.12 11:11 | Advanced phishing course | 8 | | |
| 2020.08.06 14:49 | Mixed Awareness - Long Version | 1 | | |
| 2020.08.06 08:59 | 2020 Full Training | 22 | | |
| 2020.08.05 08:58 | 2020 Full Training | 23 | | |
| | ٧ | /iew all O | | |
| | Courses | | | |
| wareness Training C | | Mixed Test Poster | Training Library | |
| wareness Training C All Video C | ulz Game Static | | | |
| All Video C | uiz Game Static | | | |

How are the awareness users created?

LUCY automatically creates the end-user login profiles for each user, that is marked to receive awareness training within a campaign (phishing or awareness only campaign).

Automatically through the Autoupdate LDAP users feature > Import Enduser role users from AD group. Find more here.

Manually through the import from LDAP (LDAP Update Preferences > Imported User default role). Find more here.

| LDAP Update Pre | eferences | |
|-------------------------------|---|---|
| | Autoupdate LDAP recipients | |
| Action for new recipients | Waiting for administrator's decision | |
| Action for deleted recipients | Waiting for administrator's decision |] |
| | Autoupdate LDAP users | |
| Action for new users | Automatically Add | |
| Action for deleted users | Automatically Delete Inactive |] |
| | Import Administrator role users from AD group | |
| | Import View role users from AD group | |
| | Import Supervisor role users from AD group | |
| | Import User role users from AD group | |
| | Import Enduser role users from AD group | |
| Enduser group DN | OU=EndUsers,DC=Idapserver,DC=co | |
| Imported User default role | Enduser | |
| | Save | |

Where can a user login to e-learning portal?

The login is always created under the directory /user/ on your server. So if your server address is https://my.lucyserver.com, the end-user e-learning portal login will be under

https://my.lucyserver.com/user/

| https://access.phishing.services/user | | |
|---------------------------------------|----------|---------|
| My Software Name Login | | |
| | Login | |
| [your logo here] | E-mail | |
| | Password | Forgot? |
| | Language | English |
| | | Login |
| (c) My Copyright | | |

How are the login credentials submitted to the user?

With the first training email sent out, the user will receive a text attachment (in case the end-user training portal is enabled) that contains the link to the training portal and a password. Or it can be a password reset link embedded into an awareness email. More below.



What can the user do on the e-learning end user portal page?

After the login, the user can:

• Change his user details (password, contact information)

- View his training history (the list of training that he has been participating)
- View his training score (Quiz Score indicates the amount of correct answers in the Quiz)
- Compare his score with others (Average Over All Users)
- Create training certificates (only for the successfully finished trainings)
- Access his reputation profile (with a badge and stars rating to represent the level of profile)
- Access the custom training link (the training name is highlighted and can be accessed via browser)



How to use the portal without sending emails to the recipients?

First, check the box "Do not send emails" in Base Settings of the campaign so that the email will not be sent to the recipients added in the campaign.

| | Name | Awareness Training Library |
|--------------------------|------------|-----------------------------------|
| Base Settings Website | Risk Level | 0 |
| SSL Settings | | Website Enabled |
| Message | | Create Awareness Training Diploma |
| Mail Settings | Г | ☑ Do not send emails |
| | Languages | 🔤 English |
| | | |

Then it will be necessary to import end-users either trough LDAP, or Azure AD you can read more about it here, and here .

This way end-users will be created before you start the campaign, and after the start they will receive assigned courses in their End User Portal.

How to resend\recreate login credentials when enduser has lost the initial email?

The login credentials for accessing the EndUser portal are created and sent in an awareness message. There is no way to send such data again to an existing user however, there are several alternatives:

• The user password can be reset through the end-user portal:

| Your Software Name Login | | |
|--------------------------|----------|-----------|
| 6 | Login | |
| Lucy | Email | |
| | Password | Forgot? |
| | Language | English * |
| | | Login |

• Change the user password in the Lucy Admin console:

Navigate to the Settings menu > End Users > find the user you need to reset the password > click on the user email address to open the end-user profile page:

| nd Users | | | | | i≣ SAML U |
|---------------|---------|--------|-------|---------|-----------|
| ist@user.com | | | | | (|
| Empli d Bhann | A Name | Client | Group | Created | |
| Email / Phone | - Hanne | | 0.000 | | × · |

On the enduser profile page click "Change User Details" button:

| Home / End Users / Pavel Alekseev | | | | |
|-----------------------------------|-----|---|-----------------------------|-------|
| | | | Generaled: 08/17/2020 14:47 | :55 C |
| User profile It | r - | Attack simulation statistics | | 11 |
| Name Email | | 3 Attack simulations launched 0 Attack successfully reported | 2 Attack simulations failed | |

Click "Change Password" and type in a new password for the user, then click "Save":

| Enduser | | Tiew end user details |
|---------------------|--|-----------------------|
| Email | test@user.com | |
| Country Code | Please select | |
| Phone | | |
| | Two-Factor Authentication is not configured. | |
| Name | Enduser | |
| | Change Password | |
| | Send password to the enduser | |
| Current Certificate | NAC | |
| | Certificate Required | |
| | Save | |

• Delete existing end-user account and resend awareness message. In this case, Lucy automatically recreates the end-user account and inserts login credentials into the awareness message:

| 110 03013 | | | | | |
|---------------|---------|--------|-------|---------------------|----|
| lest@user.com | | | | | (|
| Email / Phone | 0 Name | Client | Group | Created | |
| test@user.com | Enduser | - | - | 29.07.2019 10:46:28 | |
| | | | | | 10 |

Deleting an end-user account will not impact its statistics. This account only gives access to the end-user portal.

The checkbox "Send password to the enduser" works as follows:

- If the checkbox is set the new password will be sent to the enduser **every time** the campaign starts
- If the checkbox is disabled the password will be sent to the enduser **only once**.

Password reset link to the End User Portal

There is an option in the campaign settings that allows you to send a reset link instead of a plain text password for Endusers independently of the campaign type.

In order to perform a password reset one should use **awareness emails variables**:

- %user-profile-link% Link to the End User Portal
- %user-password-reset% Password reset link

End-users can either receive their credentials in plain text or set it via the link:

By default, when the campaign is started, Endusers receive an email with a .txt file attached containing the link to the End User Portal and End User password (users log in with the email).

To send the password reset link it is necessary to embed it into the awareness email.

| Link Link Info Display Text Password reset link Link Type URL | Target K | Upload | Advanced | × | , |
|--|---------------------------------|--|--------------|--|---|
| Link Link Info Display Text Password reset link Link Type URL | Target k | Upload | Advanced | × | · /* |
| Link Info Display Text Password reset link Link Type URL | Target k | Upload | Advanced | | , » ,, § |
| Display Text Password reset link Link Type URL | × | | | | " |
| Password reset link Link Type URL | × | | | | ,, |
| Link Type URL | ~ | | | | |
| URL | ~ | | | | |
| | | | | | • . |
| Protocol | URL | | | | |
| Your Softwan 🗸 | %user-password- | reset% | | | |
| Browse Server | | | | | cyber |
| | | | | | |
| | | | Cancel | ок | |
| | | | cancer | . | |
| | i security depa | artment | | | |
| P | Password reset lin | nk | | | |
| | Your Softwan V Browse Server | Your Softwar Browse Server IT security depa Password reset li | Your Softwar | Your Softwar. ✓ Suser-password-reset% Browse Server Cancel IT security department Password reset link | Your Softwan V Suser-password-reset% Browse Server Cancel OK IT security department Password reset link |

The %user-password-reset% variable will only be turned into the personal reset link for a user in case if previously it was not sent.

For the users who already have their password instead of the password reset link there'll be empty space.

Both methods from above are meant to be used in combination with a customizable awareness email template within the scenario. So please feel free to adjust it to the current campaign structure.

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