# Introduction

LUCY offers a role-based access control (RBAC), restricting system access to authorized users. The permissions to perform certain operations are assigned to specific roles within the user settings. Members or staff (or other system users) are assigned particular roles, and through that role, assignments acquire the computer permissions to perform particular LUCY functions.

Where can you configure the user settings?

In LUCY you will find the user settings under "Settings/Users":
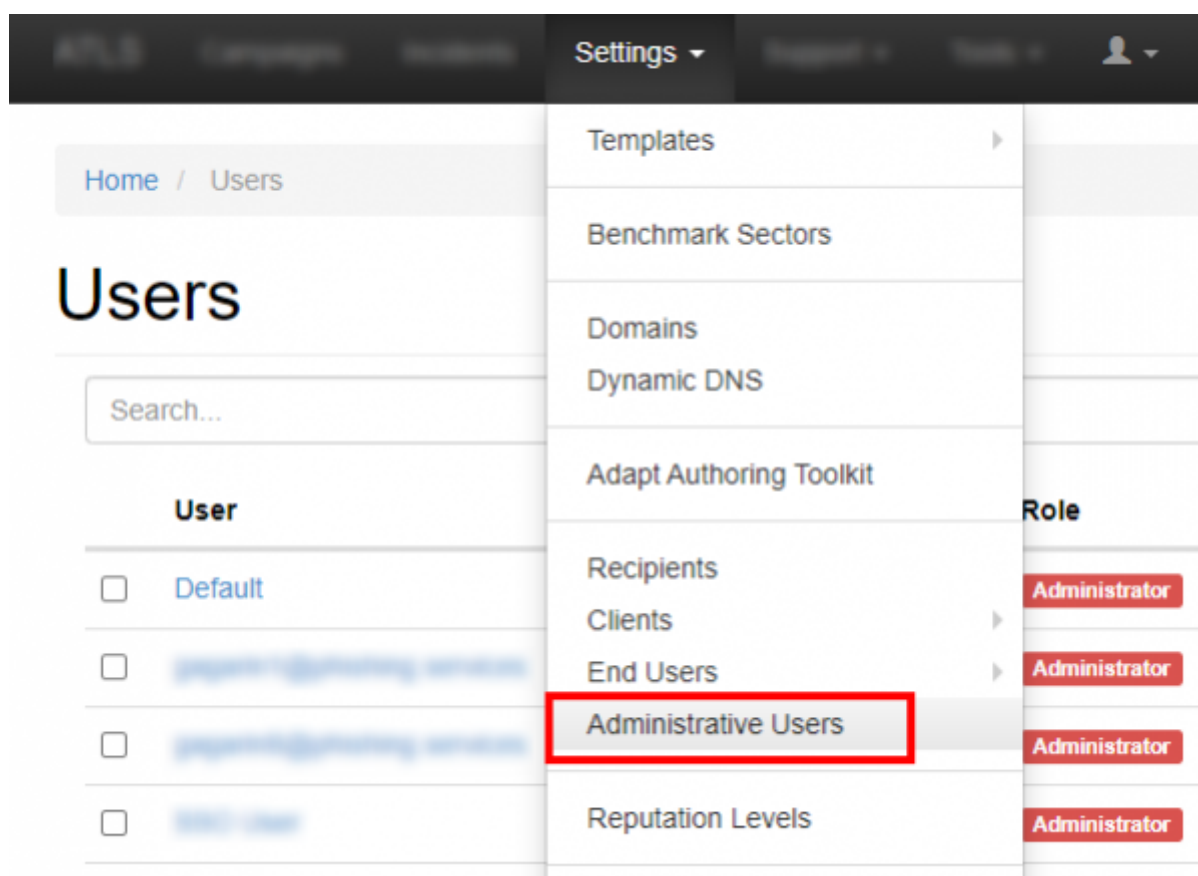
Is there a limitation on how many users can access LUCY?

No. You have the ability to create as many LUCY users that can access the web console as you want.

What are the different user roles?

- **User**: this user role created by the admin user can be given individual rights for each LUCY feature. The user can later be added to a specific campaign.

New User

Email	test@user.com
Country Code	Please select...
Phone	

Two-Factor Authentication is not configured.

Name	
Role	User
Client	Test Client
Password	
Password (repeat)	

Lucy Phishi...

Campaign Status: **Running** ❚❚

+ Add User

Results

Summary
Statistics
Reports
Exports

Name	Role	All Campaigns Access	
SergeUser	User	✔	
Serge	User	–	✖
Nolan	User	–	✖

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Configuration

Base Settings
Awareness Settings
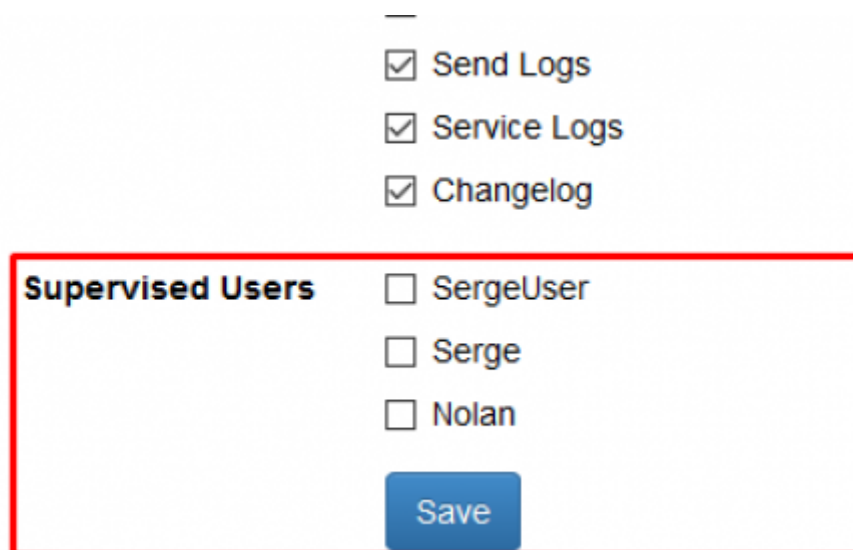Schedule
Recipients

Advanced Settings

User Settings
Custom Fields
Reminders

- **Supervisor**: Maintain the overview with access to the campaign specifications. Communicate directly with the campaign creator (user) to suggest changes and give approval to green light the campaign. The supervisor is in the hierarchy above the user. Therefore it is not possible to

supervise a system admin. The Supervisor is technically the same as the user account, but you may assign users to the supervisor account and approve/reject their campaigns. Within the settings you can select which users you want to supervise:

You have the ability to define a supervisor who is able to START/STOP the campaign which was created by a user. To do so add a user to a campaign with all permissions selected, add his supervisor to the same campaign with "Campaign start/stop" permission selected. As a result, the supervisor will only be able to go into the campaign and approve or reject the start.

- **Administrators**: The LUCY admin can save all settings within LUCY and run the campaign. This is the user that you need to perform your awareness campaigns. You cannot segregate administrators in a way, that an admin A doesn't see the clients from an admin B. This can only be done in the LUCY SaaS edition.
- **View Only Users**: The View Only User can only see certain statistics of the campaign. This user cannot start/stop a campaign. The user also has no rights in viewing or changing any of the campaign settings. First, you need to create a client name. The client name is always associated with a campaign. Then you can associate that user with the client. As a result, the View Only User will only see all the campaigns which belong to that specific client.

New User

E-mail	test@test.com
Country Code	Please select... ▼
Phone	

Two-Factor Authentication is not configured.

Name	test
Role	View
Client	Please select...
Password	
Password (repeat)	

[Save]

Please make sure you also add the view only user to the specific campaign:

How to convert users to LDAP-based?

Lucy has the ability to convert the account to LDAP-based, so existing user can be logged in through LDAP. You can convert multiple accounts at once by selecting the necessary users and clicking the button "Convert to LDAP-based":
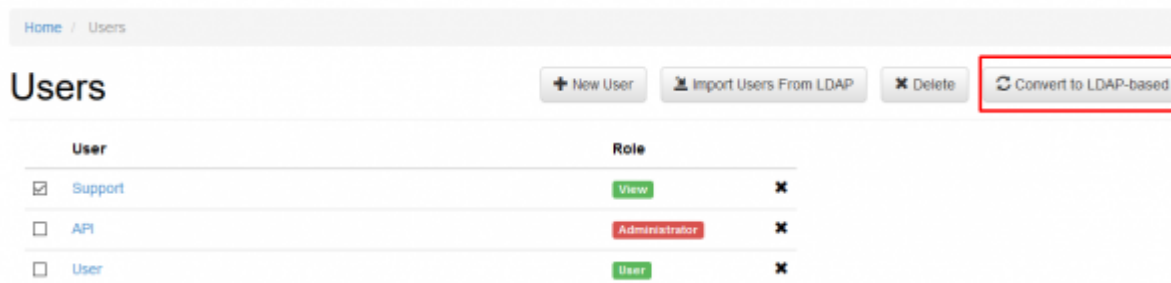
Note: Lucy admin should configure the connection to Active Directory service to be able to use this feature. Please find more information about LDAP Integration here.

Can I enforce a password policy or strong authentication?

Yes. It is possible to adjust password policy in the advanced settings. Please find more here.